



Network for Education
in International Health

Minutes of tropEd General Assembly Meeting

24 to 26 January 2019

Instituto de Higiene e Medicina Tropical

Universidade NOVA de Lisboa

Participants:

Brunom Broucker, Antwerp
Lisanne Gerstel, Amsterdam
Maretina Manhart, Munich
Günter Fröschl, Munich
Hans-Friedemann Kinkel, Berlin
Bernadette Peterhans, Basel
Sarah Hostettler, Basel
Axel Hoffmann, Basel
Giulia Gardini, Brescia
Maria Rosário Oliveira Martins, Lisbon
Nandita Rothermund, Heidelberg
Núria Casamitjana, Barcelona
Carola Eyber, Edinburgh
Marie Lindkvist, Umeå
Siswanto Agus Wilopo, Yogyakarta
Henry (Xinguo Jiang), Shanghai
Abdelmounim Belalia, Rabat
Miriam Müller, Heidelberg (student representative)

1. Welcome address of Paulo Ferrinho, Director of IHTM. As Lisbon is a tropEd member since the early 2000s he could recognize that the network grew over the times in a phascinating way. The institute made the move from Tropical Medicine to Global Health, being now a university, with 93 staff members and 300-400 students. The institute is also a Centre of Excellence in Global Health, and a WHO collaboration Centre.

2. Maria Rosário Oliveira Martins gave an overview on the educational and research activities of the institute (see presentation in annex).
3. Agenda of the meeting has been approved
4. The minutes of the last General Assembly Meeting in Berlin (11 – 13 October, 2018) have been approved.
5. Information from Secretariat
 - Axel informed about the business between the GAs, the number of teleconferences of the EC and course accreditations
 - Number of applications for secretariat transfer: two institutions proposed themselves – the LMU Munich (Germany) and ISGlobal and University Barcelona, Spain
 - Candidates for General Secretary: Only Günter Froeschl from LMU Munich proposed
 - Candidates for President: Nuria Casamitjana (Barcelona) and Govert Van Heusden (Antwerp). Election will be in the afternoon (for secretariat and General Secretary) and on Thursday (for President). During discussion Siswanto was suggested to be the fifth member of the EC, but he refused.
 - Reviewers for the module accreditation have been assigned
6. Membership of École Nationale de Santé Publique, Rabat

Carola Eyber presented the impressions and results from the site visit of her and Maria Martens to Rabat. In general, they suggested to accept the application of Ecole Nationale de Santé Publique for membership in the tropEd network.

Abdelmounim Belalia explained the specific circumstances which resulted in the delay of the whole application process. There have been major changes in the MoH, as the Minister was dismissed by the King. Now the MoHE gave new direction - all programs will be Master programmes, continuing education will also be a major objective.

At the moment around 2'900 students are enrolled in online courses; the teaching faculty consists of 24 full time teachers, supported by 30 administrative staff. MoH approved a doctorate programme starting in 2020; MoHE approved 2 Masters in 2019. (Global Health and Management of Health Services).

10% of all students must be international students (average is 12%). It's a free system of education, meaning there are no tuition fees.

MoHE has an agency of accreditation and quality assurance – the respective regulations will be applied for the 2 Master programmes.

As a result of the site visit of tropEd each teacher has now to express SIT in addition of face to face teaching hours.

Question & Answers: Is there a link between CDC and ENSP?

ENSP is member of the FETP programme (Field Epidemiology Training Programme of CDC – (20 students per year)

Mobility for students – would this be allowed (in both directions)?

Yes, it's possible in the new Master programmes. ENSP is also participating in Erasmus programmes in Morocco.

What's about language? How many students could go outside Morocco?

Has been discussed for the Master in Global Health GH – ENSP will also integrate English language courses.

What about the accreditation of the specialization programmes?

Two were accredited, the others are pending.

What's about the joint Master with ISGlobal – especially the issue of accommodation for students?

Will be a Master with fees – so students have to look for accommodation. Will be a Master for the Mediterranean region.

After short discussion the GA voted with 13 yes, 0 no, 0 abstention. With this vote the Ecole Nationale de Santé Publique, Rabat, is accepted as a member of the tropEd network.

7. Axel Hoffmann informed about the pending membership applications from University of Bamako, the Bernhard Nocht Institute of Tropical Medicine, Hamburg (Germany) and the University of Witten-Herdecke (Germany). For Bamako, Govert Van Heusden will agree on a date for the site visit; for BNITM Nuria Casamitjana plans a site visit for May. Carola Eyber has done the site visit to Witten-Herdecke, the report will be given in the next GA.
8. Student issues:
 - Miriam Müller presented the proposals for flyers and roll-ups: see file from Miriam.
 - Students expressed again their opinion that the website need major changes, as by now it is not attracting new students.
 - Miriam suggested to think about "example tracks", which might be more attractive to new students. Such tracks could be possibly stated in the addendum to the Master certificate.
 - As Govert made the mapping of course topics he should be asked to support a working group. Miriam Müller, Rodney Reynolds, Bruno Broucker, Carola Eyber and Pauline Grys will be asked to work in this group, spokesperson will be Bruno.
 - Realistically we need support by a web developer, otherwise we will not proceed. For this we will need a cost estimation.

9. Voting General Secretary: Günter Fröschl, the only candidate for this position made a short presentation (as requested by the network).
Munich is a relative young member of tropEd, he himself is a EC member since January 2016. In addition, he is an alumnus of the MSc tropEd Master programme. From his point of view, the network should develop the vision, the General Secretary GS supports the evolution. But his personal vision is keeping the network together, as we see several fracture lines with the risk that network falls apart. tropEd should be a benchmark for network success. Our tasks will be to keep in touch with the field and our target groups. He expressed, that this position is for him a service to the network, not a power position.

Following a short discussion the present members (15 member institutions entitled to vote) voted in a secret ballot with the following result: 12 yes, 0 no, 3 abstention.

As Günter Fröschl accepted the vote, he is now for three years the new General Secretary of the tropEd network.

Axel Hoffmann expressed his willingness to support Günter and to close the transition period of the transfer (including the transfer of the secretariat) until the end of the year 2019.

10. Hosting secretariat: two institutions proposing themselves, Munich and ISGlobal, Barcelona

Nuria Casamitjana made explicit, that it is not only ISGlobal, but the University of Barcelona, which would host the secretariat. She and the university are committed to the network, as ISGlobal would not be what it is without tropEd. The institute expressed full support for the secretariat. She personally first had some concerns about splitting the secretariat and the position of the General Secretary, but she thinks it can work.

Günter Fröschl: He pointed out that he brought up the point of splitting hosting institution and the position of the General Secretary, however, he thinks there is an advantage if it's together. LMU is also a suitable institution for hosting: there is committed staff, infrastructure, and a suitable working environment. Resources of the university we can use can also be used.

The members of the General Assembly voted in a secret ballot like the following: Munich 8, Barcelona 5, Abstention 2. With this vote, Munich will host the network secretariat, after the transition period, which should be not longer than the second half of the year

11. UCL – update: Some member institutions are in the process of signing the bilateral agreement with UCL concerning mostly students issues.

12. London School of Hygiene and Tropical Medicine: LSHTM still insists in an institutional accreditation than in module accreditation. The discussion is still ongoing – an agreement to one member would open Pandora's box. As Govert Van Heusden visited LSHTM in December we will discuss further in the next GA in Umeå.
13. Lisane Gerstel gave an overview on the last alumni survey and gave an update on plans what to do with the data. E.g. she sees the possibility of writing an article on mobility, eventually also triangulate the data with the views of the coordinators.
14. Election of President: Nuria Casamitjana and Govert Van Heusden expressed their candidature.

Results: Nuria 6, Govert 6. The same result after a second vote. The members agreed to postpone the election to the next GA; at the same time the members agreed that Axel Hoffmann should stay in the EC until at least the next GA to guarantee a smooth transition.
15. Accreditation of modules: see separate minutes in annex.
16. New advert for tropEd: The majority of members voted for option 2. The url should be printed in small letters.
17. Next meetings: As the ECTMIH conference is in Liverpool it was discussed to hold the next meeting from 13-15 September in London. Has to be confirmed in the next GA.
18. Recognition: One file for recognition was reviewed by Govert and Günter – they suggested NOT to grant tropEd recognition to Helena Jelsma (KIT Amsterdam).
19. Nevertheless it was discussed that perhaps we have to revise our recognition criteria – will be on the agenda of the next GA.

The GA meeting was closed on Saturday, 26 January 2019, noon time.

Annex: Module Accreditation

No.	City	Course Title	Status	Result
1.	Amsterdam	Good epidemiological practice design implementation and analysis of global health studies	Accreditation	Category 2: Correct section 9 – it's the same as section 8 Section 10: do the elearning hours count for classroom or self-study? Section 14: seem to be a mix between basic and advanced topics Section 15: is the mentioned online learning equivalent to elearning?
2.	Amsterdam	Using GIS for Global Health	Accreditation	Category 1
3.	Barcelona	Migrants, Refugees and Health in the Mediterranean	Accreditation	Category 1
4.	Basel	Organisational Behaviour and Human resource Management	Accreditation	Category 3: Section 4: only one coordinator for the course Section 7: Only mode of delivery, no details on learning methods Section 8: Only course dates, not SIT; shift them to section 9 and 10 Section 9: Make clear, which phases the course consists of. Section 12: LO do not really match the presented content; Where is HR in the LO? (here comment from Axel: All presented issues in the LO are part of an organisational HR!) Section 13: Correct the word count; clarify the final assignment, make it explicit; Re-sit conditions in bullet points. Section 14: Does not match the Los Section 15: Make it coherent
5.	Basel	Practice Oriented Project	Accreditation	Category 3: Section 1: Title does not tell, what the course is about Section 5: No distinction between course and programme coordinator

				<p>Section 7: Only mode of delivery, take SIT out</p> <p>Section 8: Only course dates, no SIT</p> <p>Section 10: Break down the SIT for the post campus phase</p> <p>Section 12: Be more specific about the terms workplace and problem; Order the LOs according their importance; Is it about managerial problems and situations?; Limit the number of LOs to maximum six</p> <p>Section 13: Is it a problem or situation analysis?; Use re-submission instead of re-sit</p> <p>Section 14: Topics are sometimes formulated as LOs</p>
6.	Basel	Financial Budgeting Accounting and Reporting	Accreditation	<p>Category 2:</p> <p>Section 1: Please submit the full title, seems to be forgotten</p> <p>Section 5: Do not distinguish between Module and Programme Coordinators</p> <p>Section 7: Clarify what the assessed tasks and assignments are about</p> <p>Section 8: Delete SIT and move to 9. Make it coherent with other courses from Swiss TPH</p> <p>Section 9: Move SIT from 8 to 9.</p> <p>Section 12: Seem to be too advanced</p> <p>Section 13: For preparation period: only 10 questions?; Explain Grand Challenges; Specify, how many presentations students have to do. As not graded, move it to section 15.</p> <p>Section 14: Specify, which level of fraud prevention</p> <p>Section 15: Clarify, how the support of course coordinators is given</p>

7.	Basel	Leadership	Accreditation	Category 3: Section 1: Should it be Leadership in Global Health? Section 5: Do not distinguish between programme and course coordinator Section 7: Only mode of delivery, move SIT to section 9 and 10 Section 8: remove SIT Section 12: Some of the LO are quite weak; emotional intelligence is a topic for a separate course. Not reflecting the content Section 14: Make sure that content is reflected in LO section
8.	Basel	Strategic planning for health interventions	Accreditation	Category 1
9.	Berlin	Clinical Management of Tropical Diseases (CMTD) with optional supplement: Occupational Medicine in International Health (OMIH)	Re-accreditation	Category 1: Assessment procedure: What kind of exam? Student evaluation: wrong year? Change from 2015 to 2019, they evaluation should now be included
10.	Berlin	Mental Health in a Cross-Cultural Perspective with a Special Focus on Traumatized Populations	Re-accreditation	Category 1: Course Location needs to be added British and American English Track Changes need to be confirmed within the document
11.	Berlin	Substance and Alcohol Use Disorder: Clinical, Social and Political challenges	Accreditation	Category 1: Assessment percentage should be updated
12.	Hanoi	One Health Approach to Emerging and Re-emerging Zoonotic diseases	Accreditation	Category 2: Transfer the course description to the new template

				<p>Keywords should be updated with the current handbook</p> <p>Student Investment time should be described in detail & typo should be corrected</p> <p>Learning objectives should be updated and described clearer</p> <p>Assessment procedure: Give clear description on the grades</p> <p>Assessment procedure: Fieldtrip Objective should be updated</p> <p>Assessment procedure: Very much student investment time, skip one assessment</p>
13.	Heidelberg	Developing National Digital Health Policy: laying the foundations	Accreditation	<p>Category 3:</p> <p>Content: what does the course transmit, details are a bit weak – think again about the exact title</p> <p>Keywords update needed</p> <p>Course location should be clear</p> <p>SIT: Very much for one week course, should be described clear</p> <p>Learning Objectives: Typo correction</p> <p>Learning Objectives: Be clear in which direction the course will go</p> <p>Content of the Group work and presentation is not clear</p> <p>Assessment procedure: Feedback given to the students is not clear</p> <p>Learning methods need to be in alignment with the methods, objectives and contents</p> <p>Course fee: Correction</p>

14.	Lisbon	Dengue, Yellow Fever and other arboviral diseases: research, monitoring and control	Accreditation	Category 2: Be more clear in the title Learning objectives: update the wording (update the verbs) Assessment: How is it done, not clear, grading? Case Study: not clear, task of the case study should be mentioned and also the deadline Learning Methods: Group work – clarify Marks should be described Student evaluation: Give some more details Add environment to lesson 1 in the content section
15.	Umea	Methods in social epidemiology	Accreditation	Category 2: Keywords need an updated 14 last sentence to 16 14 describe in bullet points Learning methods: specify the percentage for each part Learning Objectives: change the word “understands”
16.	Yogyakarta	Public Health Responses to Disaster and Humanitarian Crisis (PH-DHC)	Accreditation	Category 2: Duration & Dates: be more clear Learning Objectives: 3 & 4 difficult to understand what is expected from the students, something missing in number 3, needs more description. Number 5 What is the difference to number 2 Content: wording needs an update Assessment test mode is not specified. Specify the country that is meant in the final paper 11. Replace providing by

				<p>recovering</p> <p>13. Describe how the pre-test looks like. Replace more than 60 % with at least 60%</p> <p>14. How much knowledge is needed is not clear, replace “core” by basic</p>
17.	Yogyakarta	Prevention and Management of Gender Based Violence (PM-GBV)	Accreditation	<p>Category 2:</p> <p>Title: make it more clear</p> <p>Use the new format of the document</p> <p>Keywords are not on the list</p> <p>Duration & Dates: Be more clear</p> <p>Learning Objectives: change/update the verbs, numbering should be revised</p> <p>13. Be clear with the assessment procedure</p> <p>Written assessment time is too much regarding the duration of the course</p> <p>Content is not described very well be more specific</p>